



# UNITED FIREFIGHTERS UNION OF AUSTRALIA WEST AUSTRALIAN BRANCH

ABN: 43 959 075 162

## PUBLIC MINUTES

### BRANCH COMMITTEE OF MANAGEMENT MEETING WEDNESDAY 10 JULY 2024

**Attendees:** Tom Nolan, Alan Crossman, Cian Evans, Doug Spear, Brendon McCormack, Sam Collins, Paul Rogers, Darrel Krammer, Darryl Browning, Jeremy Willis, James Hislop, and Simon Nelson.

**Apologies:** John Marsh, Tim Wray, Nathan Wilcocks, Shane Klunder, Mark Hatty, and Richard Robertson.

**Visitors:**

**Meeting movements:**

**1 MEETING OPENED** by meeting chair, Branch President Alan Crossman, at 10.00.

**2 GOVERNANCE & OFFICER DECLARATIONS:**

- Tom Nolan outlined the requirements to undertake governance and financial training for all elected officials, and key Union staff. The Union is in the process of organising a date for this training and will be able to revert to the Committee members shortly.
- An outline and explanation of the ongoing obligation to disclose conflicts related party transactions and other disclosable events was outlined. All Committee members present reported no conflicts or declarations needed to be made. This is going to be a standing agenda item to assist in prompting an active consideration of office holders disclosure and conflict obligations.

**Action Item:** The FWC Officer Induction Tool Kit to be emailed to all Committee members to complete prior to the governance training day.

### **3 CONFIRMATION OF MINUTES:**

#### **Motion:**

The Minutes of the Branch Committee of Management meeting of the UFUAWA held on 10 April 2024 are endorsed as a true and accurate record of the meeting.

Moved: Tom Nolan

Seconded: Paul Rogers  
Carried.

#### **Motion:**

The Minutes of the Branch Committee of Management meeting of the UFUAWA held on 19 June 2024 are endorsed as a true and accurate record of the meeting.

Moved: Jeremy Willis

Seconded: Brendon McCormack  
Carried.

### **4 BUSINESS ARISING FROM MINUTES: Nil**

### **5 BRANCH PRESIDENT'S REPORT**

### **6 BRANCH SECRETARY'S REPORT:**

#### **6.1 Ventia Watchroom Membership**

Tom Nolan spoke to correspondence that the Union has received from the TWU regarding the coverage of Ventia watch room operators.

#### **Motion:**

The Branch Committee endorsed extending membership coverage of the Ventia Aerodrome watch room operators to be covered in our Ventia EBA, following the expiry of their current agreement.

Moved: Darryl Browning

Seconded: Simon Nelson  
Carried.

**Action Item:** Tom Nolan to notify the TWU of the COM Decision.

**6.2 Governance and Financial Training:** Update provided at agenda item 2 above reading the requirements and current efforts to schedule the training.

## **7 NATIONAL UNION BUSINESS/NATIONAL COMMITTEE OF MANAGEMENT MEETINGS:**

Alan Crossman provided an update on the follow items:

7.1 Upcoming NEX meeting to be attended by Branch President and Secretary, with a report to follow at the next meeting. So far no agenda has been provided but a report to the BCOM will follow

7.2 Meeting with the Victorian Branch this Friday morning with report to follow.

## **8 INCOMING CORRESPONDENCE:**

8.1 FWC – Notification of Changes – Action required

8.2 Greg McConville – Confirmation of Capitation Fees, Affiliation Fees, Receivable and Payable Balance as at 30 June 2024

## **9 OUTGOING CORRESPONDENCE:**

9.1 FWC – NOTIFICATION OF CHANGES TO RECORDS

**MEETING CLOSED** by meeting chair, Branch President Alan Crossman, at 10.20.

**ALAN CROSSMAN  
CHAIR/BRANCH PRESIDENT**